



ROLE DESCRIPTION HSIE FACULTY LEADER

Position Title:	HSIE Faculty Leader	Contract Type:	Permanent Full Time
Section:	Senior School	Reports to:	Assistant Principal - Head of Academics, through the Head of Senior School
Supervises:	HSIE Faculty Team	Allowance:	Leadership Level 2

PURPOSE OF POSITION

The HSIE Faculty Leader is responsible for raising and sustaining the profile of HSIE. This will be fostered by encouraging and promoting student participation, ownership and initiatives as well as engaging the wider community. The HSIE Faculty Leader will be suitably qualified and enjoy working in a collaborative team of educators.

ROLE DESCRIPTION

This position offers a wonderful opportunity for an enthusiastic, experienced and highly motivated Christian educator to lead the HSIE Faculty. An ability and willingness to use a variety of teaching and learning techniques and to extend and provide for students according to their individual gifts and ambitions are essential. Engagement with, and leadership of the College's Learning Power Framework will be key to this role.

Experience in teaching HSIE Courses, within the NESA 7-12 Curriculum Framework is essential. They must be willing to contribute to the co-curricular life of the College and be a Christian who is actively involved in their church.

The College is distinctive in the Community for its;

- Education within a Christian framework.
- Pride in belonging, a commitment to service and a desire to succeed.

It is expected that the HSIE Faculty Leader will;

- Be an active Christian who is involved in a local Church.
- Teach Key Learning Areas in a manner reflected in the syllabus designed by NESA.

RESPONSIBILITIES

- Be accountable to the Assistant Principal - Head of Academics and Head of Senior School for the functioning of the designated Key Learning Area.
- Consult with the Head of Senior School, Assistant Principal - Head of Academics and other Faculty Leaders to develop and implement curriculum policies, teaching programs, assessment strategies and reporting processes for the designated Key Learning Area.
- Monitor, in liaison with other Faculty Leaders and the Assistant Principal - Head of Academics, students' academic programs, progress and records (7-12).
- Mentor/appraise assigned teachers, including teaching programs, classroom practices, and professional goals and development, with a dynamic, practical understanding of contemporary educational matters/resources and through the provision of regular feedback and written reports.
- Teach assigned classes from Stage 4 to Stage 6 HSIE as required in an exemplary manner.
- Conduct regular meetings for the groups of teachers in the designated Key Learning Area.
- Participate in regular meetings with the Head of Senior School, Assistant Principal - Head of Academics and other Faculty Leaders, as well as the College Executive (when necessary).
- Analyse students' academic results (particularly HSC) in order to derive benefit for subsequent teaching and learning.
- Interact proactively with professional colleagues to maintain curriculum currency.

REQUIREMENTS

- Demonstrate engagement with the College's Learning Power Framework evidence-based teaching practice.
- Actively support, especially by personal example, and encourage others to support the Christian vision, mission, aims and ethos of the College.
- Attend College activities, functions and events, including those held outside of College hours (unless excused by the Principal), particularly those activities, functions and events involving or related to any student/s connected to each teacher's respective area of teaching and involvement.
- Actively support the College leadership and assist with developing unity, respect and collegiality throughout the College community, by exercising discernment, confidentiality and a consistently positive attitude.
- Implement the Staff Code of Conduct and Child Protection Policy.
- Promote, through words and actions, harmonious and co-operative relationships among staff, students and parents/caregivers.
- Exemplify consistent integrity and professional characteristics such as high levels of application, diligence, organisation, communication and teamwork.
- Model exemplary teaching commitment and skills.
- Demonstrate good interpersonal skills and a willingness to engage with people in order to develop strong involvement and ownership.
- Show a desire for continuous self-improvement and innovation, including the integration of ICT in teaching and learning.

- Ensure personal understanding of College policies and procedures and implement them as appropriate, including adherence to policies and procedures documented in the Staff Handbook and relevant Section Handbook (such as the Staff dress code).
- Maintain currency with educational literature and research, fostering in self and in others an awareness and knowledge, so that contemporary educational pedagogy and practices are constantly evaluated and utilised.
- Record interactions with parents/carers related to student progress and welfare and refer information to the relevant College personnel to achieve a coordinated approach.
- Record, monitor and review the consultations and adjustments undertaken for students with disabilities, according to College expectations.
- Display flexibility and the capacity to handle change, especially should other responsibilities need to be undertaken.
- Maintain currency of accreditation and professional development as per NESA requirements and provide proof of NESA financial status to the College.
- Ensure currency of Working With Children Check employment clearance with the Office of the Children's Guardian and provide proof of renewal as required.

QUALIFICATIONS and SKILLS REQUIRED

- Tertiary qualifications in Secondary Education.
- Ability and experience to teach Stage 4 to Stage 6 Science courses.
- Proven organisational skills.
- Demonstrated management of teams of diverse people.
- Good negotiation and conflict resolution skills.
- NESA Accreditation currency.
- Working With Children Check Employment Clearance currency.
- First Aid currency (at *Provide First Aid* level).
- Punctuality, reliability and flexibility.
- Initiative and problem-solving skills.
- Good physical fitness and no physical ailments, or details of any relevant illness/injury disclosed on Application for Employment form.
- Be adaptable to new and emerging software programs and possess strong competency skills in Microsoft applications and web-based applications (Office 365, CANVAS, OneNote, One Drive, etc).

ADDITIONAL INFORMATION

Child Safety

Richard Johnson Anglican College is committed to child safety. All staff must comply with applicable Child Protection legislation and ensure that the College's Child Safe policy, procedures, and programs are at the forefront of all our activities and interactions. As such, all staff must satisfy Child Protection screening, adhere to the College's Child Safe Policy and Code of Conduct, and complete training as directed.

Work, Health & Safety

Richard Johnson Anglican College is committed to the safety, health, and wellbeing of staff and students (including visitors and contractors who attend the College site). Staff members are to prioritise the health and safety of themselves and others to support a safe working and learning environment. Staff must understand the College's WHS policies and procedures, including Emergency Response practices, and complete training as directed.

Spiritual Wellbeing

As a Christian community, staff are to prioritise and participate in staff devotions, which are currently held on Monday, Wednesday and Friday mornings at 8:05am. All staff members are privileged to lead devotions as outlined by a roster.

Performance Measures

An annual Performance Review is undertaken with the Head of Senior School to review and set goals and expectations.

Award

This role is remunerated in accordance with the Independent Schools NSW (Teachers) Cooperative Multi-Enterprise Agreement 2025.

This position description is subject to change based on our College requirements. All appointments at Richard Johnson Anglican College are subject to Child Protection Legislation. Richard Johnson Anglican College is a member of the Anglican Schools Corporation (ASC).